# Person specification

Complete this form and e-mail to [HRManagers@n-somerset.gov.uk](mailto:HRManagers@n-somerset.gov.uk)

**All sections must be completed**

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| Assessment criteria | Essential | Desirable |
| Qualifications | An approved professional qualification relevant to the construction industry. | A degree qualification relevant to the construction industry  A staff management qualification. |
| Work related experience and associated vocational training | Registered with the Building Safety Regulator to work on residential, and non-residential construction projects within Class 2, categories A, B, C, D, E and F construction projects.  Significant post qualification practical experience in building control surveying role within professional practice, private sector building control body or Local Government. |  |
| Other relevant experience | Leading, coordinating or managing staff/volunteers/projects. | Managing a Building Control team. |
| Specialist knowledge | A comprehensive and expert knowledge of legislation, regulations and professional codes of practice for Building Control including the Code of Conduct and the Operational Standards set by the Building Safety Regulator.  Understanding of professional responsibilities and liabilities under the Building Safety Act and resulting secondary legislation.  A working knowledge of legislation under the Health & Safety at Work Act 1974. |  |
| Job related skills | Have the relevant skills, behaviours, and organisational capability to carry out work on construction projects, in a way that ensures compliance with Building Regulations and the Code of Conduct and the Operational Standards set by the Building Safety Regulator.  Have the relevant skills, behaviours, and organisational capability to manage and lead staff to ensure that they are supported to maximise their productivity and welfare. |  |
| Personal skills | Ability to stay calm and focused whilst under pressure and control own actions and behaviour so they are consistent with the values of North Somerset Council.  Good time management skills to be able to meet deadlines and delegate tasks when necessary.  Ability to receive and respond positively to feedback.  Ability to empathetically listen to the concerns of others and help them to find resolution.  Ability to be able to address issues of staff poor performance in timely and proportionate way.  Good organisational skills.  Competent use of IT tools.  Understanding of professional boundaries in role as a Class 2A (F) RBI  Ability to maintain Continuing Professional Development (CPD) in accordance with the Registered Building Inspector Code of Conduct |  |
| Special working conditions | Valid driving licence and own transport, or be able to provide alternative, suitable method of travel.  Ability to work in various locations which will require the post holder to work on construction sites across rough terrain, climbing ladders and entering trenches, etc |  |
| Other |  |  |

\* delete as appropriate