

Job Description and Specification

Job Title: Principal Building Inspector

Reference: FAFH4299

Service: Planning

Grade: 11

Reports to: Area Team Leader

Location: Crewe / Macclesfield

DBS: None

Your job

The purpose of the role is to ensure the highest possible standards of building control enforcement permissible within the scope of the building control policy. Providing a proactive enabling approach to the functions within the Building Control unit, ensuring statutory obligations enabling the Council to fulfil obligations under Section 91 of the Building Act 1984.

The post holder is expected to undertake specialist or technical assessments/activities and make decision based on those assessments within the building control service, using skills that have been gained through professional qualifications, relevant vocational training and practical work experience. The post holder will be required to undertake licensed building regulation activities and to work without supervision on domestic and commercial projects.

In this job you will

1. Manage a caseload of domestic to general non-domestic complex projects and take enforcement action as necessary. Manage a range of development sites, including structures, and evaluate work/remedial action and develop a framework for inspections of work to ensure compliance with legislative requirements.
2. Undertake site inspections in relation to dangerous structures and carry out actions and enforcement work as required. Undertake out of hours work in accordance with a team rota, as required by the needs of the business and under the direction of a manager.
3. Investigate complaints and undertake remedial action to resolve problems, ensuring senior managers are aware of the situation.

4. Play a significant role in the development and support for other staff within the unit, particularly in respect to technical matters. Providing educational tutorial-based assessments on the ability of other members of the service relating to capability regarding assessment of regulatory matters, undertaking management of other members of the team together with the development of others to maintain full professional standards.
5. Prepare cases for enforcement or other legal action to maintain compliance with technical standards, ensuring expert witness evidence is available.
6. Give information and advice to businesses and the public about legislative requirements and standards for the protection of people in and around buildings, providing support and guidance to other Council professional services through appropriate consultation on varied subject matters including, thermal insulation, over-heating, electrical vehicle charging, gigabit connectivity and enhanced disabled access provisions.
7. Prepare and make presentations relating to functional requirements of the Building Control unit as and when required. Providing educational tutorial-based assessments on the ability of other members of the service relating to capability regarding assessment of regulatory matters

The job holder may be required at any time to undertake any work up to and/or at a level consistent with existing responsibilities. These tasks may be at any location in Cheshire East, to ensure the effective deployment of labour, materials, transport and equipment to meet daily service requirements.

In this job you will need

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
Qualifications		MCABE, MRICS or MCIQB together with demonstration of competence through the registration scheme controlled by the Building Safety Regulator (HSE). Without which a person cannot legally perform their functions	Application form Certificates Interview
Experience		Extensive professional working experience	Application form Certificates Interview
Technical, Specialist or Job - Related Knowledge		Member of the Chartered Association of Building Engineers	Application form Certificates Interview
Theories, Techniques, Concepts		Advanced Structural design Legislative requirements sufficient to guide others on how services inter-relate.	Application form Certificates Interview
Procedures, Policies, Legislation, Organisational Structures		Building Control Policies Health & Safety Strategy Risk Management Corporate policies, legislative requirements Understanding of business principles	Application form Certificates Interview

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
<p>Skills and Aptitudes <i>(e.g. Operation of Equipment and Machinery, Languages, inc. Foreign and Sign Language)</i></p>		<p>ICT lap – top ICT Systems Keyboard skills, Spirit levels Laser Levels</p>	<p>Application form Certificates Interview</p>
<p>Other Requirements</p>		<p>The ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post Flexible approach to work Willingness and ability to travel throughout the borough Ability to understand complex mathematical calculations, aligning them with professional architectural drawings</p>	<p>Application form Certificates Interview</p>

Our culture

For us, it is not just about our achievements as an organisation, but about how we do it. At Cheshire East Council we are working for a brighter future together –

- **We have a shared purpose**
- **We are supported and well led**
- **We are treated fairly and highly valued**
- **We succeed together**

This is all underpinned in our employee deal and everyone is expected to uphold their commitments by living by our values and demonstrating our behaviours.

Our values

Flexibility: adaptable, open to learning and resilient

Innovation: creative, challenges convention and always looks to improve

Responsibility: delivers on promises, efficient and has integrity

Service: listens, delivers quality, is reliable and enables others

Teamwork: respectful, inclusive and contributes at all levels

Our COMMITMENT

Shared purpose

- Provide a safe and positive working environment
- Setting clear performance objectives with realistic timescales for delivery
- Having fair and efficient policies and procedures in place and applying them consistently
- Listen, respond and act appropriately when you tell us about something that is inappropriate or wrong

Well led

- Provide honest, respectful and responsible leadership
- Be fair, consistent and timely in our decision making
- Work with you, enabling you to do your best work every day with the right resources, tools and technology

Valued people

- Have regular, useful team meetings, keep you informed and provide an opportunity for everyone to share their views
- Treat you as individuals, be respectful, flexible and supportive
- Care for your health and well-being
- Provide you with regular, meaningful and constructive feedback on your performance through one-to-ones and performance review meetings

Succeeding together

- Offer you opportunities for learning and developing
- Recognise and value your hard work and contribution
- Work together as one team and one council to deliver the best service for our customers and communities

Your COMMITMENT

Shared purpose

- Bring a positive and can do attitude into work
- Be proactive and always responsive to our customers and communities
- Work responsibly and ask for help if you need it
- Tell us if you see or experience anything that is inappropriate or wrong

Well led

- Be honest and reliable
- Get involved, keep informed, make suggestions and share your ideas
- Embrace technology and new ways of working

Valued people

- Participate fully and make helpful contributions to team meetings
- Be respectful of others and work flexibly and collaboratively with colleagues and partners
- Care for your health and well-being enabling you to maximise your attendance at work
- Value helpful constructive feedback and act upon it

Succeeding together

- Take the opportunity to learn and develop
- Be supportive and appreciate others
- Work together as one team and one council to deliver the best service for our customers and communities

Working for a brighter future together

